



# Subject: Notary Services - Your Options Explained

Dear Notary Service Inquiry

I hope this message finds you well. My name is Daisy Ross., and I am a Nevada-licensed, insured, and bonded Notary Public offering both mobile and online notarization services.

I understand that getting your important documents notarized can sometimes be a challenge. That's why I want to take a moment to clearly explain your options, so you can decide what works best for you.

## Option 1: Mobile (In-Person) Notary Service

With my mobile service, I travel to you. This means you can get your documents notarized at your home, office, or any other location that's convenient for you. This option is ideal if:

- You have limited mobility or transportation issues
- You prefer face-to-face service
- You have large or bulky documents that are difficult to transport

My travel fees are \$15 per hour **(with a minimum 2-hour charge)** between 6 a.m. and 7 p.m., and \$30 per hour **(with a minimum 2-hour charge)** between 7 p.m. and 6 a.m. Please find my notarization fees below:

- For taking an acknowledgment, for the first signature of each signer: **\$15.00**
- For each additional signature of each signer: **\$7.50**
- For administering an oath or affirmation without a signature: **\$15.00**
- For each additional signature of each signer: **\$7.50**
- For certifying a copy: **\$7.50**
- For additional copies: **\$3.75**
- For Executing a Jurat for each signature on the affidavit: **\$15.00**
- For each additional signature of each signer: **\$7.50**
- For the first Witness: **\$10.00**
- For each additional witness: **\$10.00**
  
- **Important: Once you schedule an appointment, you agree to the terms of the travel fee and notary fee. Please note that there will be no refunds if the notary finds that you do not have all documents ready upon arrival. Additionally, travel fees are non-refundable. These fees are due before or upon arrival to ensure your time slot has been reserved and to avoid wasting time. Please have the exact payment ready. Payment can be made in cash, credit card, or debit card.**
  
- **You must have all necessary documents, valid ID, and information ready. The notary reserves the right to decline the notarization upon arrival or before proceeding if they deem it necessary. In such cases, no refunds will be issued.**

## Emergency Sunday Notarizations (SUNDAYS ONLY)

If you require notary services on a Sunday, the following emergency fees apply:

- In-Person Emergency Notarization: **\$25.00 + Travel + Notarization**
- Mobile Emergency Notarization: **\$35.00 + Travel + Notarization**
- Remote Online Emergency Notarization: **\$15.00 + Travel + Notarization**

Please contact me for more information on Sunday emergency notarizations.



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## Option 2: Online Notary Service

As an online notary, I can notarize your documents remotely using a webcam and specialized software. This is a great choice if:

- You prefer the convenience of getting things done from your home or office
- You need a document notarized quickly
- You're located far from my in-person service area

For online notarizations, you'll need:

- A stable internet connection
- A computer with a webcam and microphone
- Identification, which I'll inspect during our video call
- A printer/scanner to sign-print-scan your document
- **If you choose online notarization, I'll send you a link by email and/or phone to upload your documents. Please pre-fill your documents without signing, and pre-print your name only. We'll proceed with the notarization from there.**

The fee for online notarization is as follows:

- For taking an acknowledgment, for the first signature of each signer: **\$25.00**
- For each additional signature of each signer: **\$12.50**
- For administering an oath or affirmation without a signature: **\$25.00**
- For each additional signature of each signer: **\$12.50**
- For certifying a copy: **\$25.00**
- For additional copies: **\$12.50**
- For Executing a Jurat for each signature on the affidavit: **\$25.00**
- For each additional signature of each signer: **\$12.50**
- For the first Witness: **\$10.00**
- For each additional witness: **\$10.00**
- **Emergency Sunday notarizations are available upon request, with additional fees applying. Please contact me for emergency fee details.**

## Next Steps

Please let me know if you have any questions about either option. If you're ready to proceed, I'll need to know:

- The type and number of documents requiring notarization
- Your preferred date and time for the service
- For mobile, your location (city/zip)
- For online, your tech setup (device, internet speed)

I'm looking forward to assisting you with your notary needs. Thank you for considering my services.

Best regards,

**DAISY ROSS**

VP & Chief Financial Officer

**ROSS & ASSOCIATES NOTARY PUBLICS DIRECT**

**Daisy's Digital Business Card**

